



# SIR GURUDAS MAHAVIDYALAYA

(Affiliated to University of Calcutta) {Registered under 2(F) & 12(B) of UGC Act.}  
(Accredited by NAAC)

33/6/1, Biplabi Barin Ghosh Sarani, Muraripukur, Ultadanga, Kolkata - 700 067

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Date :22.11.2023

## NOTICE

All BCom(H+G) students ( 2022 and 2023 passout ) are hereby informed that TCS (Tata Consultancy System) is going to recruit fresh applicants in BPS (Business Process Services) position via walk-In at Kolkata which will be conducted on 29th Nov 2023 (Wednesday). Students must have to register and fill up the application form through the TCS Nextstep portal (if not done already). The details of the post mentioned below with Eligibility Criteria and other details. For further communication you may call Debashish Barman, Assistant Professor(CS) (Ph: 9475177466).

সমস্ত শিক্ষার্থীকে (২০২২ এবং ২০২৩ সালের উত্তীর্ণ) জানানো হচ্ছে যে TCS (Tata Consultancy System) কলকাতায় walk-In মাধ্যমে BPS (Business Process Services) পদে কিছু সুযোগ রয়েছে যা ২৯ নভেম্বর ২০২৩ (সোমবার) অনুষ্ঠিত হবে। শিক্ষার্থীদের অবশ্যই TCS Nextstep portal (if not done already) পোর্টালের মাধ্যমে নিবন্ধন করতে হবে এবং আবেদন ফর্ম পূরণ করতে হবে (যদি ইতিমধ্যে করা না হয়)। যোগ্যতার মানদণ্ড এবং অন্যান্য বিবরণ সহ নীচে উল্লিখিত। আরও যোগাযোগের জন্য আপনি দেবশীষ বর্মণ, সহকারী অধ্যাপক (CS) (ph-9475177466) কল করতে পারেন।

NB : After application , you must communicate with the above phone no .

  
Principal  
Principal  
Sir Gurudas Mahavidyalaya  
Kolkata-700067

## **TCS BPS JOB OPPORTUNITIES**

### **Role and Work Timings (Shift Working):**

- Role: Back Office Operations (Data Processing) - The job involves data processing transactions
- Work Timings: The role involves working in a 24x7 environment which requires working in rotational shifts, including night shifts.

### **Eligibility Criteria**

- Highest Qualification Courses & Discipline: **2022 & 2023 Year of Passing –B.Com & BBA (Finance)** only from a recognized university / college from a recognized university / college.
- Course Types: **Only full-time courses** will be considered (part-time / correspondence courses will not be considered). Candidates who have completed their Secondary and / or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full-time
- Highest Qualification: Candidates should have completed the course in the stipulated course duration (i.e., No extended education – **3 years course should have been completed in the stipulated 3 years' time only**)
- Backlogs: **Only 1 backlog is permitted for the candidates from the YOP-2023 however all pending backlogs should be completed within the stipulated course duration, and ZERO backlog for YOP-2022.**
- Gap / Break in Education: It is mandatory to declare gaps in education if any in the TCS Application Form. Overall academic gap should not exceed 24 months until highest qualification. Relevant document proof, as applicable, will be checked for gaps in education.
- Work Experience: Any **experience before graduation or any part-time experience is not required** and hence will not be considered relevant for the recruitment process.
- Age: Minimum age – 18 years and Maximum age – 28 years

### **\*\*Registration Process** for the Candidates - MANDATORY

(If registration and application form has been submitted already in the TCS Next Step portal for recent past drives, you can move to step 3 directly)

- **Step 1.** Log on to the TCS Next Step Portal <https://nextstep.tcs.com/campus/#/registrationPage>
- **Step 2.** Register and apply for the TCS BPS Hiring process and generate your 13 digit TCS Reference ID (CT/DT Number)

Scenario A: In case you already have DT ID, kindly log on to TCS Next Step Portal > (click <https://nextstep.tcs.com/campus/#/registrationPage>) and Complete the Application Form and Submit.

Scenario B: If you are a new user, kindly log on to TCS Next Step Portal > (click <https://nextstep.tcs.com/campus/#/registrationPage>). Click on 'Register Now', choose category as 'BPS', proceed to fill your details and Complete the Application Form and Submit

- **Step 3.** Submit your final details to your TPO / Placement Team in the asked format

**\*\*Mandatory Documents to Carry for the Walk-In Drive (Original Documents):**

1. Latest passport size photograph – 3
2. TCS Application Form
3. Resume
4. Original Government Photo ID proof (Aadhar Card / PAN Card / Driving License / Passport / Voter ID)
5. Original College ID Proof
6. 10th Marksheet and Passing Certificate
7. 12th Marksheet and Passing Certificate
8. Graduation all semester / all year-wise Marksheets
9. Post-Graduation all semester / all year Marksheets (If applicable)